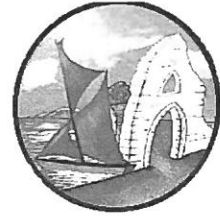


HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS



DRAFT MINUTES
HPC Ordinary Meeting 9th April 2018
Jubilee Hall 7.30pm

Attendees:

CLlr C Herbert (Chairman)	CLlr R Thorne
CLlr P Crispe	CLlr Kelly Talbot
CLlr T Reynolds	Mrs J Allen ~ Clerk

Members of the public: 10

1. Apologies for Absence

Apologies were accepted for CLlr L. Hitchcock whom was in attendance at another meeting elsewhere, CLlr A. Butterfield whom was poorly, CLlr S. Simpson whom is out of the country and CLlr Fearn who had prior work commitments.

2. Notice of any other business

None

3. Declarations of any Pecuniary and or Prejudicial Interests

None

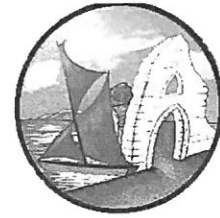
4. Adjourn meeting for Public Questions

Meeting adjourned for public question time – a total of 13 questions were raised:

- i) Concerns for the future of the 151 Bus Service following Council budget cuts.
- ii) Complaint that the convex traffic mirrors on the corner of Ashby Close cannot be seen – perhaps obscured by greenery.
- iii) Complaints of large potholes at the bottom of Vicarage Close.
- iv) Fence repairs required to the foliage circle of Vicarage Close.
- v) Confirmation of the appointment of the new Parish Clerk (also referred to the Chairman's Announcements).
- vi) Complaint of destroyed wildlife habitats in Pilgrims Way.
- vii) Complaint of a footpath not being reinstated between the bench and cottage diagonally opposite land at St Andrew's Lake.
- viii) Confirmation of who owns the land behind Woodside Cottage in Vicarage Road.
- ix) St Andrew's residents had now seen a report on the fees charged to upkeep the green areas at St Andrew's Park. This matter had now been passed to Dave Harris at Medway Council to investigate. Reference was also made to a dispute about a pipe on Halling Marsh which appeared to still be attracting a charge despite no longer being in use.

HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS



- x) Suggested that, when HPC arranges events in the village, they be publicised in the Kent Messenger to promote interest – Easter event was not adequately promoted.
- xi) Potential WW1 commemoration event date required still.
- xii) Complaints that the new access onto the A228, exits onto the main road yet there appears not to have been granted planning permission.
- xiii) Clarification of what is going to happen with the security at the Lake in Halling this year to prevent further trespassing. Various cars already parking along Pilgrims Road due to the removal of the cameras and advertisements for swimming in the lake already appearing on Facebook.

5. Reconvene meeting

Public question time closed and the meeting reconvened.

6. Chairman's Announcements

- i) The Chairman formally announced, following the extraordinary meeting on the 26th March 2018 that Halling Parish Council have now appointed Jenny Allen as the new Parish Clerk and Proper Officer.
- ii) The Chairman also announced that the sale of the Fire Station had now finally taken place following completion on the 20/03/2018. Proceeds from the sale had now been received and a provision would be made for improvements to the facilities and access at the Upper Recreation Ground. The Chairman proposed to hold another public meeting in Upper Halling to seek the views of the residents on the proposal as a previous one had been poorly supported. Quotes to upgrade the equipment will be obtained from 3 companies before any works are agreed and the project is expected to be completed later this year.
- iii) In addition to the improvements to the Lower Recreation Ground the Chairman confirmed that monies received from the sale of the Fire Station will also be used to upgrade the surfaced walkways and footpaths in the Marsh along with the installation of kissing gates. Quotes and estimated costs to follow once a full plan of improvements have been drawn up.
- iv) In conjunction with the Parish Office being unmanned since January, the Chairman reported that whilst sorting through paperwork in the office it had been discovered that, in December 2003, Lafarge undertook to provide Halling with two football pitches, following the development project at Low Meadow by Saxon Homes. He confirmed that the council was now pursuing this with Tarmac.

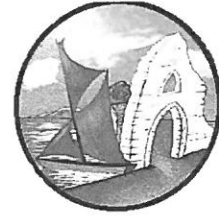
7. Minutes of Parish Council meetings

The minutes of the HPC meeting held on the 13 March 2018 were submitted and it was proposed by Cllr Thorne and seconded by Cllr Cripse that they be approved as a correct record and signed by the Chairman. The motion was AGREED, with 4 voting in favour and 1 abstention.

The minutes of the extraordinary HPC meeting held on the 26th March 2018 were submitted and it was proposed by Cllr Reynolds and seconded by Cllr Talbot that they be approved as a correct record and signed by the Chairman. The motion was RESOLVED unanimously.

HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS



8. Information arising from the minutes not on the agenda

The Chairman advised that following the meeting on the 13th of March 2018 that the auditor had been appointed and his report was awaited.

9. Planning Applications since the last meeting

Cllr Thorne informed the meeting of 2 planning applications had been made according to the Medway Council website although neither of them appeared to have been received in the office.

MC/18/1040 ~ 40 High Street	No comments
MC/18/0121 ~ Land East West & North of Formby Road	No comments

10. Estate Matters since the last meeting

Cllr Crispe advised that since the last meeting he has been liaising with the Environment Agency in regards to accessing the river via the marsh to carry out relevant checks. He was also in the process of arranging a date for a training course on playground equipment safety checks which he will attend along with The Clerk and other staff as appropriate.

As referred to in the Chairman's Announcements, a public meeting would be arranged to discuss with the Council's proposals for the Upper Recreation Ground with the public.

Cllr Crispe reminded the meeting of the Council's previous decision to not seek tenders for grazing on The Marsh this season.

The tree stump on the Lower Recreation ground appeared to be re-sprouting and quotes were being sought for its removal. Quotes for providing a new seat at the bus stop in Browndens Road were also awaited.

The meeting was informed that, Barry Barnes, the Council's co-opted Footpaths Adviser that Barry has decided to step down from his duties.

It was proposed by Cllr Reynolds seconded by Cllr Thorne and RESOLVED unanimously to ask the Clerk to write to Mr Barnes to thank him for his extensive contribution to the maintenance and improvement of the footpath network in Halling Parish.

11. HR Group

Cllr Thorne advised that following several training sessions with Jenny Allen the HR Group was extremely satisfied with the new Clerk's progress.

12. Agree arrangements for Annual Parish Meeting on Saturday 21st April 2018

The Chairman advised that he is going to postpone the annual Parish Meeting would not now be held on the 21st April 2018. A date would be sought in order than our local MP might be able to attend.

HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS



13. Receipts and Payments

PAYMENTS SINCE MEETING 13/03/2018

Date Paid	Cheque No/Folio	Creditor		Net Amount	VAT	Amount Paid	Notes
20/03/2018	CHAPS	Hicks Estate Agents	Sale of Fire Station	£2,188.00	£437.00	£2,625.00	
20/03/2018	CHAPS	Apex Law	Sale of Fire Station	£947.50	£189.50	£1,137.00	
23/03/2018	1113	You First Partnership	Copier Supplies	£80.00	£16.00	£96.00	
23/03/2018	1114	Halling Youth Club	Payment for Skate Day	£300.00	£0.00	£300.00	Payment made for HA
31/03/2018	SO	MHS Homes	Standing Order for Garage Rent	£34.30	£6.86	£41.16	
31/03/2018	SO	Community Centre	Standing Order for Parish Office	£275.00	£0.00	£275.00	
31/03/2018	DD	(Direct Debit)	BT- Parish Office Telephone & Broadband rental	£185.32	£37.06	£222.38	

TOTALS	£4,010.12	£686.42	£4,696.54
---------------	------------------	----------------	------------------

RECEIPTS SINCE MEETING 13/03/2018

Date Received	Cheque No/Folio	Creditor		Net Amount	VAT	Amount Paid	Notes
20/03/2018	CHAPS	Apex Law	Sale of Fire Station	£175,000.00	£0.00	£175,000.00	
28/03/2018	CHQ	Beaney's	Advert payment	£50.00	£0.00	£50.00	

TOTALS	£175,050.00	£0.00	£175,050.00
---------------	--------------------	--------------	--------------------

It was proposed by Cllr Cripse, seconded by Cllr Talbot and RESOLVED unanimously that the tables be noted and the payments confirmed.

14. Any Other Business

None

The meeting finished at 8.10pm

The Annual Meeting of the Parish Council will be held on:

Tuesday 8th May 2018	7.30pm	Community Centre
--	---------------	-------------------------

HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS

Clerk Mrs J Allen

Email: hallingclerk@btconnect.com

Telephone No (01634) 241551

Website www.halling-pc.co.uk



PAYMENTS MADE SINCE LAST MEETING ON 09/04/2018

<u>Date Paid</u>	<u>Cheque No/Folio</u>	<u>Creditor</u>	<u>Notes</u>	<u>Net Amount</u>	<u>VAT</u>	<u>Amount Paid</u>	<u>Notes</u>
30/04/2018	SO	MHS Homes	Standing Order for Garage Rent	£34.30	£6.86	£41.16	
30/04/2018	SO	Community Centre	Standing Order for Parish Office	£275.00	£0.00	£275.00	
11/04/2018	CHQ	Jenny Allen ~ Clerk	March Wages	£237.14	£0.00	£237.14	
11/04/2018	CHQ	Zurich Management Services Ltd	LCAS Training Seminar 18/01/2018	£30.00	£6.00	£36.00	
31/03/2018	CHQ	Clive Stanley	Webmaster fees for Feb & March 2018	£97.50	£0.00	£97.50	
19/04/2018	CHQ	You First Partnership Ltd	Copier Supplies	£583.29	£116.66	£699.95	
30/04/2018	CHQ	Jenny Allen ~ Clerk	April Wages	£665.92	£0.00	£665.92	
02/05/2018	CHQ	Trudi Smith	Office cover from 12/02/2018 - 23/03/2018	£408.00	£0.00	£408.00	
02/05/2018	CHQ	Laurie Smith	Feb Wages (Chq reissued from previous lost and cancelled chq).	£320.87	£0.00	£320.87	
02/05/2018	CHQ	Laurie Smith	March Wages (Chq reissued from previous lost and cancelled chq).	£203.42	£0.00	£203.42	
04/05/2018	CHQ	Clive Stanley	Webmaster fees for April 2018	£42.00	£0.00	£42.00	* CHQ NEEDS SIGNING

HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS

Clerk Mrs J Allen

Email: hallingclerk@btconnect.com

Telephone No (01634) 241551

Website www.halling-pc.co.uk



04/05/2018	CHQ	Halling Community Centre	200 x Refuse Sacks ordered for Roni via Clr Les Hitchcock	£14.75	£2.95	£17.70	* CHQ NEEDS SIGNING
04/05/2018	CHQ	Halling Community Centre	Hall Hire for extraordinary meeting on 26/03/2018 ~ 2 hours.	£27.00	£0.00	£27.00	* CHQ NEEDS SIGNING
TOTALS				£2,939.19	£132.47	£3,071.66	

RECEIPTS RECIEVED SINCE LAST MEETING ON 09/04/2018

None