



The Parish Office, Community Centre, High Street, Lower Halling, Rochester, Kent ME2 1BS (01634) 241551

## July 2017 Parish Council Meeting Minutes

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JUL17/01

### Minutes of a meeting of Halling Parish Council held on 11th July 2017 at the Community Centre.

Present: Chairman: Chris Herbert CH (Lower Ward); Vice-Chairman Matt Fearn (Upper Ward) MF; George Wenham (Upper Ward) GW; Richard Thorne (Lower Ward) RT; Paul Crispe (Lower Ward) and Les Hitchcock (Lower Ward) LH;

Bill Swan Clerk (WS) and 5 members of the public

#### 1. Apologies for absence

Trevor Reynolds and Kelly Talbot – reasons accepted

2. **Disclosure of any other business** – additional items to be discussed that have arisen since the publishing of the Agenda - no votes on these issues to take place.

George Wenham – 1 item

3. **Declaration of any Pecuniary and/or Prejudicial Interests** - none

4. **Adjourn meeting for Public Questions.** Allow up to 30 minutes for members of the public to address questions to the Chair.

Among the questions raised were the following: Circle in Vicarage Close; Formby Road flats: Substation in Formby Road; broadband in St Andrews Park; picnic area on rs201; speeding in High Street; SID when fire station sale complete.

#### 5. **Reconvene meeting and Minutes of Parish Council meetings.**

To receive and approve Minutes of the meetings on 5th and 26th June 2017.

It was proposed by LH, seconded by RT that the minutes of the 5th June meeting be adopted. All agreed. It was proposed by RT, seconded by LH, that the minutes of the 26th June be adopted. All agreed.

#### 6. **Matters arising from the Minutes**

RT – item 11 – Mr Lingham has now settled the account for grazing.

#### 7. **Planning**

Report by Richard Thorne on any applications received since the last meeting.

MC/17/2128 153 High Street, Halling – rear extension and loft conversion – no comment

MC/17/2039 – 28 Vicarage road, Halling – 2 storey rear extension – no comment



MC/17/2276 – 56 Vicarage Close, Halling – conservatory to rear – no comment

MC/17/2287 – land in front of 62 Rochester Road, North Halling – object on grounds of access to A228 Rochester Road.

**8. Halling Fire Station – update by the Chairman**

CH reported that he had the Clerk had visited HPC's solicitor on 4th July and instructed him to draw up a sale contract for the Fire Station. He has all the relevant documents but HPC is awaiting the final copy of the Section 106 engrossment.

**9. Report on the recreation grounds - George Wenham**

There have been no problems since the shelter has been removed. Maria Cook said she had met up with Amey again and they will lay small tarmac in the entrance to the upper rec. for nothing but if proper tarmac this will cost £1700. Agreed that the small tarmac be tried first.

**Need for training for recreation ground operatives in bush cutting and weed killing**

It was decided that HPC would use outside contractors to do the brush cutting and spraying as required as the cost of training the current recreation ground operatives at £1500 is very expensive and unnecessary. The Clerk is to obtain quotes.

**10. Report on the marsh and footpaths. - George Wenham**

GW said that the new barrier to Marsh Road had been put in place. The road sides are overgrown and need clearing. As yet there are no cattle on the marsh and the grass is getting very long. The Clerk will remind Mr Lingham of his responsibility under the contract to cut the grass. An ecological survey is being carried on the marsh habitat on behalf of Southern Water.

**11. Funday 2017 – update by Richard Thorne.**

RT said they had a recent meeting of the steering group and everything is going well.

Deposit cheques have been paid over and the necessary contracts signed.

CH pointed out that there is a Dog and duck display and that dogs are not allowed in the recs. RT pointed out that it is a display which will be cordoned off.

**Proposal by Chairman to purchase PA system at an estimated cost of £650 net of VAT**

CH having investigated the options, proposed that HPC purchase a personal address system at a cost of £650 plus VAT. This was seconded by LH and all agreed.

**12. Redrow and Blue Lake**

MF reported that double yellow lines have been put in place along Vicarage Road to deter the trespassers from approaching from that area. Redrow has put in security at the approaches to the blue lake and will be fencing the site off. RT is to approach Redrow for a meeting re football pitches etc.

**13. Community Award nominations**

**Two received in respect of Maria Cook and Barry Barnes**

As this is an annual award it was decided to hold these off to next year.

**14. Bank signatories – changes required**

It was agreed that this is an admin matter and the Clerk will arrange the necessary additions/amendments.

**15. Medway Council's Villager minibus – any volunteer drivers?**

HPC has been informed that the service will be withdrawn unless they can find more volunteer drivers. Agreed to put a flyer around the village.

**16. Receipts**

**17. Payments**



- (i) To discuss and approve for payment any invoices received since the May 2017 meeting.  
(ii) To approve any regular payments made since the May 2017 meeting.

ITEMs 16 RECEIPTS AND 17 PAYMENTS						
<b>RECEIPTS</b>						
23/06/2017	Lingham & Partners			1000.00	Grazing rights for marsh	EST
	Totals			1000.00		
<b>PAYMENTS</b>						
05/05/2017	Lorraine Murphy	50.40		50.40	Work on rec	EST
05/05/2017	Jubilee Hall	18.00		18.00	Hire of hall	G/A
05/05/2017	Paula Wilkins-Smith	100.00		100.00	Delivery of Halling View and flyer	HV
07/06/2017	Community Centre	24.00		24.00	Hire of hall	G/A
12/06/2017	Lorraine Murphy	75.60		75.60	Work on rec	EST
12/06/2017	BT	184.08	36.81	220.89	Phone and broadband	G/A
14/06/2017	Southern electric	6.18	0.30	6.48	Supply at Fire Station	FS
19/06/2017	Lorraine Murphy	46.80		46.80	Work on rec	EST
21/06/2017	Society of Local Council Clerks	180.00		180.00	Renewal of subs	G/A
21/06/2017	Jubilee Hall	1150.00		1150.00	Windows on behalf of Halling Assoc	Section 137
23/06/2017	Pega Ltd	400.00	80.00	480.00	Removal of shelter	EST
26/06/2017	Lorraine Murphy	46.80		46.80	Work on rec	EST
28/06/2017	Tom Bailey	84.50		84.50	Work on upper rec	EST
29/06/2017	Events & Attractions Ltd	1,150.00	230.00	1380.00	Deposit on amusement	Funday
	Totals	3516.36	347.11	3863.47		

It was proposed by LH, seconded by GW, that the above payments be ratified. All agreed

#### 18. Dates of forthcoming meetings of the Parish Council

Parish Council Meeting on 7th August 2017 at the Jubilee Hall at 7.30pm.

#### 19. Any Other Business

GW reported that he and LH attended the KALC conference on 8th July and found it very interesting and gave a lot of food for thought.

The meeting closed at 8.35 pm.

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